



## Spreadsheets 101 (Online, self-paced course)

### Who should do this course?

This course is designed for teachers of stage 4-6 mathematics who are somewhat unfamiliar with basic spreadsheet functions, or teachers with adequate spreadsheet experience who are seeking effective practices and resources for teaching these skills to their students.

### What will happen on the course?

Participants will:

- Consider what spreadsheet software will be most applicable to their school setting.
- Engage with a variety of completed spreadsheets that could be built by students.
- Develop a deep knowledge of spreadsheet conventions, including cell references, formulas, common functions and graphs.
- Develop a range of spreadsheets that align with specific syllabus dotpoints.
- Explore a longitudinal approach to developing spreadsheet skills with students.
- Be given a package of spreadsheet resources to support development beyond this course.

### Why should I take this course?

Take this course to learn about spreadsheets and how they can be used to develop algebraic thinking and to better understand the input-output nature of many mathematical processes. Leave this course with a package of resources to be used to work with spreadsheets with your stage 4-6 students.

Dates of Course	Time	Online	Registration Closing Date
Monday 8 December 2025 – Friday 11 December 2026	Course takes approximately 4-5 hours	Online via the Open Learning Platform	30 November 2026
<b>Registration Fee:</b>	<b>\$120</b> for Members	<b>\$180</b> for Non-members	

Register online via the Professional Learning tab on the MANSW website([www.mansw.nsw.edu.au](http://www.mansw.nsw.edu.au)).

Any questions regarding registration, please email [events@mansw.nsw.edu.au](mailto:events@mansw.nsw.edu.au).

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